

Supplier Evaluation Checklist

Purpose: Use this checklist to compare and evaluate multiple food packaging suppliers.

1. Basic Information

- Company name / Year established
- Factory location / Export experience
- International trade & customs clearance ability

2. Product Range & Customization

- Wide product range (plastic boxes, bagasse containers, paper cups, bowls, lids, etc.)
- OEM / ODM customization (logo, color, packaging)
- Sample testing service available

3. Quality & Compliance

- Food safety certifications (FDA, LFGB, EU, BRC, SGS, ISO)
- Traceable raw materials / Regular test reports
- Compliance with environmental regulations (biodegradable/recyclable)

4. Production & Supply Chain

- Automation level of production / Production capacity (daily or monthly)
- Standard lead time vs. emergency order handling
- Stable overseas customer base (reference cases)

5. Business Terms

- Reasonable MOQ (minimum order quantity)
- Transparent pricing / Long-term cooperation discounts
- After-sales support & customer service responsiveness

6. Overall Scoring

Evaluation Criteria	Weight (%)	Supplier A	Supplier B	Supplier C
Product Quality	30%			
Pricing	20%			
Delivery Reliability	20%			
Customization & Service	15%			
Certifications & Compliance	15%			

Final Note: Before making a decision, use this professional checklist to compare suppliers side by side.

Tip: Contact YANGRUI today to request free samples and evaluate our quality directly.